

Ipswich Basketball Association

Fixed Term Contract –ending Y/E December 2016

Association Referee Advisor - Position Description

Summary

Ipswich Basketball Association (IBA) aims to meet its strategic goals by appointing an Association Referee Advisor to:

- Develop and manage a sufficiently resourced and trained IBA referee pool.
- Provide leadership and communication whilst mentoring, evaluating & supervising association referees.

Reports to – Stadiums Manager

Remuneration – Dependent on experience and qualifications

Payment may not be eligible for volunteer tax exemption. Individual Assessment against ATO guidelines is required.

Key Responsibilities

- Maintain current records of all referees, detailing their grading and evaluation dates and results.
- Evaluate and grade referees.
- Maintain weekly roster for allocation of referees to games, ensuring alignment to appropriate standards.
- Be in attendance at the stadium solely in the capacity of Referee Advisor for IBA fixtures for a minimum of 8 hours per week to develop referees, and implement and maintain standards of officiating and behaviour. These appearances must vary to cover all referee shifts and include both junior and senior fixture games weekly.
- Be in attendance at nominated stadium(s) in the capacity of Referees Supervisor for BQJBC.
- Provide regular informal feedback to all referees whilst at the stadium solely in the capacity of Referee Advisor.
- Conduct referee schools and written evaluations.
 - a minimum of two (2) Apprentice “Green Shirt” Referees Courses (per calendar year).
 - a minimum of two (2) Development Grade Referees Courses (per calendar year).
- Assist in the transition of newly trained apprentice referees to in-competition status.
- Develop and implement a 12-month strategic referee development plan and maintain a referee development training needs register.
- Attend lectures, camps and courses conducted by BQ on rule changes, interpretations, mechanics and education.
- Disseminate information regarding rule changes, interpretation and mechanics of basketball refereeing to appropriate people, including referees, players, coaches and administrators.
- Ensure policies of IBA and BQ, including uniform policy, junior panel policy and senior panel policy, are adhered to.

- Identify and motivate referees with potential to be selected on BQ elite leagues.
- Develop, promote and enforce a Referees “code of conduct”.

Administration:

-Establish an IBA referees leadership /working group – to meet monthly.

-Review and respond to all incoming verbal referee enquiries, suggestions, complaints and issues in the first instance. Correspondence and matters in dispute must be notified to the Management Committee for joint resolution.

Provide a monthly report to the Stadiums Manager – for inclusion in the monthly Board report.

-Promote all referee development courses and workshops provided by Basketball Queensland.

Position Requirements:

The Association Referees Coordinator should meet the following criteria:

-Hold a WWCC Blue Card.

-Be a financial member of the BQ.

-Hold a current Basketball Queensland State Grade (Level 2) Referee accreditation or higher.

-Hold a current Basketball Queensland Grade 1 Referee Coach accreditation or higher.

-Knowledge of BQ Referee Accreditation Processes & Policies.

-Be conversant with the latest Basketball Queensland Apprentice / Development Grade course material.

-A sound knowledge of the current rules and regulations.

-Possess excellent communication and interpersonal skills including teaching and mentoring techniques.

APPLICATION CLOSE – FRIDAY, 12TH FEBRUARY 2016

Interested candidates should apply to the IBA Stadium manager by addressing the above. To be considered applicants must possess the required qualifications.

Email: manager@ipswichforce.com.au